



# Safeguarding Children Policy Front

**Name of Setting: Greengate Lane Academy**

**Academic Year: 2020-21**

We all have a statutory duty to "safeguard and promote the welfare of children".

If you have any concerns about the health and safety of a child at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues e.g. a child's appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry that you may be reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

**However, if you think the matter is very serious and may be related to a child protection concern, where the child has been harmed or is at risk of harm e.g. physical, sexual, emotional abuse or neglect, you must talk to one of the people below immediately. If you are unable to contact them you can ask the school office staff to find them and ask them to speak to you straight away about a confidential and urgent matter.**

The people you should talk to at this setting are:



## The Designated Safeguarding Lead

Name: Paul Cross

Their office is located next to ... Main entrance

Their tel. no / mobile no is... 0114 2848322



## The Designated Safeguarding Deputy

Name: Kara Robinson

Their office is located next to... Foundation Stage

Their tel. no / mobile no is... 0114 2848322

**Any allegation or disclosure involving someone who works with children in a paid or voluntary capacity must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

**This document can be laminated & used at your reception for supply staff & visiting professionals, to help them to identify your safeguarding team quickly & enable them to share information easily**

